



City of San Antonio  
Development Services Department  
1901 S. Alamo  
San Antonio, TX 78204

## TREE AFFIDAVIT APPLICATION

(No Protected Trees to be Harmed or Removed)

MAJOR/MINOR: \_\_\_\_\_

### (Office Use Only)

Inspector's initials: \_\_\_\_\_ Date: \_\_\_\_\_ ☐ Pass ☐ Fail Comments: \_\_\_\_\_  
Reviewer's initials: \_\_\_\_\_ Date: \_\_\_\_\_ ☐ Approved ☐ Denied Comments: \_\_\_\_\_

### Applicant Information

Applicant Name: \_\_\_\_\_ Company Name: \_\_\_\_\_  
Phone #: \_\_\_\_\_ Fax#: \_\_\_\_\_ Email: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

#### Owner's information (if different than applicant)

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

### Project Information

Project Name: \_\_\_\_\_ Unit: \_\_\_\_\_ Plat: \_\_\_\_\_  
Project Address/Location: \_\_\_\_\_ Outside City Limits: ☐ Yes ☐ No  
Project Type: ☐ Residential # \_\_\_\_\_ lots ☐ Non-Residential # \_\_\_\_\_ acres Public Funds: ☐ Yes ☐ No  
Class of Work: ☐ Site Work ☐ Platting ☐ New Structure ☐ Addition (≥2500 ft<sup>2</sup>)  
Parcel Key: (<https://gis.sanantonio.gov/PDS/onestop/index.html>) \_\_\_\_\_ (Parcel Key must be included)

### Type of Application and Review

**Please note:** Applicant shall provide habitat compliance form as defined in section 35-B133 of the UDC for properties with 2.0 or more acres.

**Please mark the appropriate box for review (ONLY MARK ONE BOX):**

- ☐ 1. Site has no protected Trees, Significant Trees, Heritage, or Historic Trees as defined in the UDC (**Aerial photo required**); or
- ☐ 2. Site has Protected Trees, but this work will in no way cause damage to or the destruction of said trees; I understand such is a direct violation of the provisions of the UDC (**Aerial photo or Tree Survey required and site plan showing limits of construction/building footprint, if available**).

### Affidavit

I, \_\_\_\_\_ (agent/owner), certify that I am aware of Article V, § 35-523 of the U.D.C. and all related appendices regarding Tree Preservation and agree to adhere to the requirements including any additional fees determined to be owed to complete this permit.

State of Texas )

County of Bexar )

\_\_\_\_\_  
**Signature**

Before me, the undersigned authority on this day personally appeared \_\_\_\_\_ known to me to be the person whose name is signed to the foregoing affidavit and sworn by me, state under oath that all of the facts therein set forth are true and correct.

Sworn to before me, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_. \_\_\_\_\_  
Notary Public in and for the State of Texas

Forms and additional information can be found at:

<http://www.sanantonio.gov/dsd/environmental.asp>

Development Services Department / Revised September 2013

A/P#:

PLAT#:



## TREE PERMIT APPLICATION

(Protected Trees to be Removed)

MAJOR/MINOR: \_\_\_\_\_

### (Office Use Only)

Inspector's initials: \_\_\_\_\_ Date: \_\_\_\_\_ ☐ Pass ☐ Fail Comments: \_\_\_\_\_  
Reviewer's initials: \_\_\_\_\_ Date: \_\_\_\_\_ ☐ Approved ☐ Denied Comments: \_\_\_\_\_  
RD Review initials: \_\_\_\_\_ Date: \_\_\_\_\_ ☐ Approved ☐ Denied Comments: \_\_\_\_\_

A/P#:

### Applicant Information

Applicant Name: \_\_\_\_\_ Company Name: \_\_\_\_\_  
Phone #: \_\_\_\_\_ Fax#: \_\_\_\_\_ Email: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

#### Owner's information (if different than applicant)

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

### Project Information

Project Name: \_\_\_\_\_ Unit: \_\_\_\_\_ Plat: \_\_\_\_\_  
Project Address/Location: \_\_\_\_\_ Outside City Limits: \_\_ Yes \_\_ No  
Project Type: ☐ Residential # \_\_\_\_\_ lots ☐ Non-Residential # \_\_\_\_\_ acres Public Funds: \_\_ Yes \_\_ No  
Class of Work: ☐ Tree Removal ☐ Site Work ☐ Platting ☐ New Structure ☐ Addition (≥2500 ft<sup>2</sup>)  
Parcel Key: (<https://gis.sanantonio.gov/PDS/onestop/index.html>) \_\_\_\_\_ (Parcel Key must be included)

PLAT#:

### Type of Application and Review

**Please note:** Applicant shall provide habitat compliance form as defined in section 35-B133 of the UDC for properties with 2.0 or more acres.

If a Tree Permit associated with a rights determination review or a tree preservation plan was previously approved, provide A/P# \_\_\_\_\_ and no selection of 1 or 2 is required below.

**Please mark the appropriate box for review (ONLY MARK ONE BOX):**

- ☐ **1. Site has Rights Determination (RD aka Vested Rights)/Consent Agreement (CA) Validation:**  
RD/CA #: \_\_\_\_\_  
(Staff will confirm exemption from the Tree Preservation Ordinance, but a Rights Determination number and aerial photo of project area is required. Applicable R.D. validation review fees apply for residential building tree permit of \$35.00 per lot and \$250.00 for commercial and site work permits. Please note that effective date of rights will determine other applicable fees and may require additional information to be submitted for the final tree review) (requires submittal of site plan for review)
- ☐ **2. Site has Protected, Significant, Heritage or Historic Trees that will be removed (requires additional site plan and tree inventory submitted).** Tree Preservation Plan must be Tree Survey Method (35-B123) or Tree Stand Delineation Method with a Heritage Tree Survey (35-B125).